



बिहार सरकार



Government of Bihar

State Board of Technical Education, Bihar, Patna

ACADEMIC CALENDAR

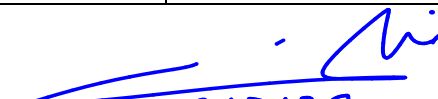
(ODD)SEMESTER (1st 3rd & 5th) 2024

Revision 1

Letter No. :-J.K.(S.B.T.E.)05/2018-3089

/Patna, Dated :-13/08/2024

Sl. No.	Name of Activity	Proposed Date and Month
01.	Commencement of Academic Session	15 / 07 / 2024
02.	Issuance of Library books Preparation of Students detail & LessonPlans in Teacher Diaries and Interactionwith students by respective Teachers to discuss Course Outcomes, Display of Class time table.	15 / 07 / 2024
03	Semester Enrolment	05 / 08 / 2024
04	One day technical excursion of all classes	Minimum one in a semester. To be arranged as per institute calendar.
05	Verification of Lesson Plan compliance & Teachers Diaries by HOD's & Principal	Monthly
06	Display of attendance of students by faculties of all Branches	Every Month.
07	Communication to Parents/Guardians of Sudents regarding attendance record and Sessional	Monthly
08	Expert Lecture	One lecture per month per branch
09	Webinars/Seminars /debate/ quiz contest etc.	Every Saturday
10	Academic interaction of Principal with Faculty members and students	Every Saturday
11	Commencement of (3 rd & 5 th) Semester classes	15 / 07 / 2024
12.	Commencement of L.E. 2024 classes Note - Make up Classes to be arranged for gap from 15/07/2024 to 13/08/2024.	14 / 08 / 2024
13.	Commencement of 1st Semester Classes	20 / 08 / 2024
14.	Orientation / Induction Programme of 1st Semester	21 / 08 / 2024 to 28 / 08 / 2024
15.	1st Class Test for (3rd & 5th) Semester	14 / 08 / 24 & 21 / 08 / 24



13/8/24

16.	Independence Day Celebration & Meritorious students Encouragement Award (Institute level)	15 / 08 / 24
17.	Display of 1 st Class Test marks and identification of weak students for extraclasses	18 / 08 / 24 & 25 / 08 / 24
18.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	22 / 08 / 24 & 27 / 08 / 24
19.	Teacher's Day Celebration	05 / 09 / 24
20.	2nd Class Test for (3rd & 5th) Semester 1st Class Test for 1st Semester	09 / 09 / 24 & 17 / 09 / 24
21.	Hindi Diwas Celebration	14 / 09 / 24
22.	Engineers Day Celebration & Meritorious students Encouragement Award (State level)	15 / 09 / 24
23.	Display of 2 nd Class Test marks and identification of weak students for extraclasses.	17 / 09 / 24 & 23 / 09 / 24
24.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	20 / 09 / 24 & 27 / 09 / 24
25.	2nd Class Test for 1st Semester	03 / 10 / 2024
26.	3rd Class Test for (3rd & 5th) Semester	07 / 10 / 2024
27.	Durga puja Festival	09 / 10 / 24 to 12 / 10 / 24
28.	Display of Class Test marks and identification of weak students for extraclasses.	14 / 10 / 24 & 16 / 10 / 24
29.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	18 / 10 / 24 & 21 / 10 / 24
30.	3rd Class Test for 1st Semester	19 / 10 / 2024
31.	4th Class Test for (3rd & 5th) Semester and 1st Semester	29 / 10 / 24 & 11 / 11 / 24
32.	Diwali, Bhai Dooj & Chatt Puja Holiday	30 / 10 / 24 to 09 / 11 / 24
33.	Display of Class Test marks and identification of weak students for extra classes.	10 / 11 / 24 & 14 / 11 / 24
34.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	12 / 11 / 24 & 16 / 11 / 24
35.	Value Added Courses for the students	(NPTEL/MOOCs/CISCO/ST/KYP/ Coursera etc.) Throughout the Semester

12/8/24

Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:
Each faculty deputed as mentor for 15-20 students shall be in continuous association with the students for their proper guidance in academics, training, placement etc.
3. Communicate the attendance status of each month to the students and parents i.e., attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:
 - Improving communication skills, soft skills, presentation skills, motivating lectures, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
 - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counseling, job fair, improving, pedagogy/teaching learning process etc.
 - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
 - Women's Grievance Redressal & Counselling Cell.
7. Additional activities for Polytechnics:
 - Aadhar Card enrolment for all students and faculty
 - Institute level cultural and sports meet (As per Institute/State Calendar)
 - State level sports meet
 - To facilitate the students to get their passport issued
 - NSS Club, Startup Club, Student's club, IT Club.

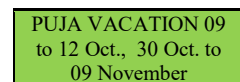

12/8/24

Secretary
State Board of Technical Education
Bihar, Patna

Teaching Days for the Odd Semester (3rd & 5th) 2024

Day Month	July. (2024)			August (2024)				September (2024)					October (2024)					November (2024)				Total
Monday	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25		
Tuesday	16	23	30	6	13	20	27	3	10	17	24		1	8	15	22	29	5	12	19	26	
Wednesday	17	24	31	7	14	21	28	4	11	18	25		2	9	16	23	30	6	13	20	27	
Thursday	18	25		1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	
Friday	19	26		2	9	16	23	30	6	13	20	27	4	11	18	25		1	8	15	22	29
Saturday	20	27		3	10	17	24	31	7	14	21	28	5	12	19	26		2	9	16	23	30
Total																						

Colour representation

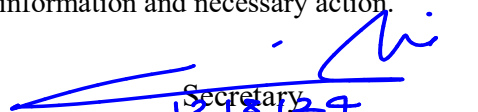


Secretary
State Board of Technical Education
Bihar, Patna

Memo No. : - J.K.(S.B.T.E.)05/2018-3089

/Patna, Dated :- 13/08/2024

- Copy to :-
- 1) Secretary, Department of Science, Technology & Technical Education, Government of Bihar, Patna for kind information.
 - 2) Director, Department of Science, Technology & Technical Education, Government of Bihar, Patna for kind information.
 - 3) All Principal, Govt. Polytechnic / Govt. Women's Polytechnic, Private Polytechnic and All Officers of State Board of Technical Education, Bihar, Patna for kind information and necessary action.


12/8/24
Secretary
State Board of Technical Education
Bihar, Patna